



NAMOI UNLIMITED

Premier agricultural region in Australia

AGENDA

NOTICE is hereby given that a meeting of the **BOARD** of Namoi Joint Organisation of Councils trading as NAMOI UNLIMITED will be held on **TUESDAY 16 OCTOBER 2018** at Rydges Hotel in Canberra commencing at **8.00AM**.

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Rebel Thomson
EXECUTIVE OFFICER
10 October 2018

BUSINESS PAPER

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

The Chairperson will welcome members to the meeting.

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Nil provided at time of distribution of this Notice of Meeting.

3. PUBLIC FORUM AND/OR PRESENTATIONS

Nil requested at time of distribution of this Notice of Meeting.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:	THAT, the minutes of the Board meeting held 2 October 2018 are a true and accurate record of the meeting.
AMENDED/ENDORSED	
MOVED:	
SECONDED:	
REJECTED/CARRIED	

MINUTES

Minutes of the meeting of the **BOARD** of Namoi Joint Organisation of Councils trading as NAMOI UNLIMITED held on **TUESDAY 2 OCTOBER 2018** at the Level 4 Function Room, Tamworth Regional Council commencing at **12.45PM**.

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

The Mayor of Tamworth Regional Council acknowledged that Members were meeting on the lands of the Kamilaroi people and acknowledged elders past and present. Councillor Murray also welcomed Members to Tamworth.

The Chairperson congratulated the Mayors on being returned as leaders in their communities, noting that consistent leadership and representation for the next two years would be beneficial for Namoi Unlimited.

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

MEMBERS		PRESENT	APOLOGY
Cr Jamie Chaffey (Chairperson)	Gunnedah Shire Council	✓	
Cr John Coulton	Gwydir Shire Council		✓
Cr Andrew Hope	Liverpool Plains Shire Council		✓
Cr Paul Moules	Liverpool Plains Shire Council	✓	
Cr Col Murray (Deputy Chair)	Tamworth Regional Council	✓	
Cr Eric Noakes	Walcha Council	✓	
Alison McGaffin	Department of Premier and Cabinet	✓	
NON-VOTING REPRESENTATIVES			
Eric Groth	Gunnedah Shire Council		✓
Max Eastcott	Gwydir Shire Council	✓	
Ron Van Katwyk	Liverpool Plains Shire Council	✓	
Paul Bennett	Tamworth Regional Council	✓	
Jack O'Hara	Walcha Council	✓	
Rebel Thomson	Namoi Unlimited	✓	

RESOLUTION: THAT, applications for a Leave of Absence received from Councillor Andrew Hope, Councillor John Coulton and Eric Groth are accepted.
THAT, an apology from Councillor Catherine Egan, Gwydir Shire Council is accepted.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

3. PUBLIC FORUM AND/OR PRESENTATIONS

Nil requested at time of the Meeting.

4. CONFIRMATION OF MINUTES

RESOLUTION: THAT, the minutes of the Board meeting held 4 September 2018 are a true and accurate record of the meeting.

ENDORSED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

5. DISCLOSURES OF INTERESTS

No declarations of interest were received by Councillors and designated staff attending the meeting.

6. CHAIRPERSON MINUTES

Nil

7. NOTICES OF MOTIONS

Nil

8. NOTICE OF MOTION OF RESCISSION (IF APPLICABLE)

Nil

9. STRATEGIC REGIONAL PRIORITIES REPORTS

9.1 Namoi Water Alliance Review

RESOLUTION: THAT, the activity of the Namoi Water Alliance is restricted to the Water Operators Training project for 2018-2019.
THAT, the Technical Officer for the Namoi Water Alliance is retained and managed by Tamworth Regional Council to complete the training and certification of water operators across the region for 32 hours a month to 31 March 2019.
THAT, the Alliance makes a contribution to the Water for the Future Strategy of \$40,000 (including GST) towards the audit, analysis, identification and

prioritisation of the key constraints, opportunities and innovations to secure the supply of water for communities, businesses and Local Government.

THAT, the role and functions of a Water Alliance for member Councils is reconsidered by members of Namoi Unlimited after the completion of the Water for the Future Strategy.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

9.2 Water for the Future - Inter-governmental Collaboration Trade and Investment Strategy

RESOLUTION: THAT, the report to postpone the planned November China Study Tour is noted.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

9.3 Enabling and Connected Infrastructure - Inter-governmental Collaboration

RESOLUTION: THAT, the Namoi Roads Network Strategy – Stage 2 report is endorsed.

ENDORSED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

10. EXECUTIVE OFFICER REPORTS

10.1 ACTIONS LIST
RESOLUTION: THAT, the actions undertaken by the Executive Officer since the last meeting are noted.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Walcha Council

CARRIED

10.2 Water for the Future - Inter-governmental Collaboration Trade and Investment Strategy

RESOLUTION: THAT, the Executive Officer submits an Expression of Interest for the Small

	and Medium Enterprises (SME) Export Hubs grant.
ENDORSED	
MOVED:	Walcha Council
SECONDED:	Tamworth Regional Council
CARRIED	
ADDITIONAL COMMENTARY:	A financial contribution from the NSW Government is still be sought.

10.3 2017-2018 End of Financial Year – Gwydir Shire Council Reconciliation

RESOLUTION:	THAT, the Board endorses the payment of \$79,081.76 to Gwydir Shire Council for the 2017-2018 Executive Officer expenses.
ENDORSED	
MOVED:	Liverpool Plains Shire Council
SECONDED:	Tamworth Regional Council
CARRIED	

10.4 2018-2019 Revised Budget

RESOLUTION:	THAT, the revised budget is endorsed.
ENDORSED	
MOVED:	Walcha Council
SECONDED:	Tamworth Regional Council
CARRIED	
ADDITIONAL COMMENTARY:	The Executive Officer is to remove the GST reference from the income and expenses of the budget and create a new record of GST payments and receipts.

10.5 Advocacy Policy and Procedure

RESOLUTION:	THAT, the policy, procedure and templates associated with Advocacy with amendments are endorsed and implemented.
AMENDED	
MOVED:	Tamworth Regional Council
SECONDED:	Walcha Council
CARRIED	
ADDITIONAL COMMENTARY:	<p>Additional amendments to the documents associated with Advocacy and Leadership endorsed:</p> <ul style="list-style-type: none"> ▪ Work to commence on the areas discussed for the register of advocacy positions in workshopping. ▪ Decisions to undertake advocacy are to be unanimous among Members. ▪ An additional step to be added in Section 3 enabling a Member

Council to determine if the position of advocacy is to be a matter for individual Councils or will be undertaken by the Joint Organisation.

10.6 Joint Organisation Procurement

RESOLUTION: THAT, the Joint Organisation Procurement Policy is endorsed and adopted by Namoi Unlimited.

AMENDED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

ADDITIONAL COMMENTARY: Insert the wording:
The Act defines a clear distinction between procurement involving expenditure of an amount less than the tender threshold and expenditure equal to or greater than the tender threshold.

10.7 Calendar of Planned Activities

Sep	12	New England North West Regional Leadership Executive Drought Task group meeting	Tamworth	Accepted
	13	UNE the Future of Work Regional Forum	Tamworth	Accepted
	17	JOLT	Tamworth	
	28	New England North West Regional Leadership Executive – Economic Development Sub-Committee Meeting	Tamworth	Accepted
	28	NSW Joint Organisations Executive Officers Meeting	Sydney	Accepted
Oct	2	Board Meeting	Tamworth	
	8	Northern NSW Renewables Project Meeting and Renewables Expo	Ballina	Accepted
	12	New England North West Regional Leadership Executive Meeting	Tamworth	Accepted
	15	JOLT Meeting	Tamworth	
	15-16	Commonwealth Advocacy Events	Canberra	Accepted
	21	NSW Joint Organisations Chairs and Executive Officers Meeting	Albury	Chair to Attend EO to Decline Max Eastcott to attend to support the Chair

11. ADDITIONAL REPORTS PERTAINING TO THE PRINCIPAL FUNCTIONS

11.1 TROPICAL SODA APPLE Proposal from Mid Coast Joint Organisation of Councils

RESOLUTION:

THAT, the Executive Officer writes to the Mid North Coast Joint Organisation (MNCJO) expressing their support for a joint approach to TROPICAL SODA APPLE.

ENDORSED

MOVED:

Tamworth Regional Council

SECONDED:

Walcha Council

CARRIED

12. REPORTS FROM DELEGATES

12.1 Murray Darling Basin Association – Region 11 Meeting

The Chairperson reported that Gunnedah Shire Council had accepted the position of Chair of Region 11 of the Murray Darling Basin Association, attending the first meeting of the group and providing a presentation on the work to be undertaken by Namoi Unlimited around its priority for Water for the Future.

12.2 NSW Joint Organisation – Executive Officer’s Network

The Executive Officer reported on a meeting of the NSW Network of Executive Officers for Joint Organisations across NSW.

Ongoing directions on the DRAFT Terms of Reference for a possible NSW Chairs Network, the alignment of Strategic Regional Priorities for the Deputy Premier, and ongoing activities with the NSW Department of Premier and Cabinet were discussed in workshop.

13. QUESTIONS WITH NOTICE

Nil

14. CLOSED REPORTS

14.1 Water for the Future Strategy

RESOLUTION:

THAT, item 14.1 is closed report for the meeting.

ENDORSED

MOVED:

Tamworth Regional Council

SECONDED:

Walcha Council

15. CONCLUSION OF THE MEETING

Meeting closed at 1.53pm.

An Extraordinary Meeting of Namoi Unlimited is to be held on Monday 15 October 2018 in Canberra.

5. DISCLOSURES OF INTERESTS

In accordance with Council's Code of Meeting Practice and specifically Section 451 of the Local Government Act, 1993 declarations of interest are required by Councillors and designated staff attending the meeting.

MEMBER	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
STAFF	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
P – Pecuniary, SNP – Significant Non Pecuniary, LSNP – Less than Significant Non Pecuniary, RC – Remain in Chamber during consideration/discussion of item.				

6. CHAIRPERSON MINUTES

Nil provided at time of distribution of this Notice of Meeting.

7. NOTICES OF MOTIONS

Nil provided at time of distribution of this Notice of Meeting.

8. NOTICE OF MOTION OF RESCISSION (IF APPLICABLE)

Nil provided at time of distribution of this Notice of Meeting.

9. EXECUTIVE OFFICER REPORTS

9.1 2017-2018 FINANCIAL STATEMENTS – ATTACHMENT A

Meeting	-
Author	Executive Officer
Policy	-
Legal	-
Financial	End of Financial Year Statement
Strategic Link	-
Attachments	ATTACHMENT A

RECOMMENDATION TO THE BOARD: THAT, the 2017-2018 Financial Statement for Namoi Unlimited is endorsed and is signed by Members.

PURPOSE: To provide Members with the Financial Statements for the 2017-2018 financial year.

BACKGROUND: Members receive a Financial Statement at the end of each year.

COMMENTARY: Refer to **ATTACHMENT A**.
Notes from the Auditor Tamworth Regional Council are provided in the document.

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10. ADDITIONAL REPORTS PERTAINING TO THE PRINCIPAL FUNCTIONS

10.1 CORRESPONDENCE FROM VIRGINIA BLACK MANAGEMENT BUSINESS SERVICE - ATTACHMENT B

Meeting	-
Author	Chairperson
Policy	-
Legal	-
Financial	-
Strategic Link	-
Attachments	ATTACHMENT B

RECOMMENDATION TO THE BOARD: THAT, the correspondence is received and provided to Members.
THAT, this is acknowledged to Ms Black.

PURPOSE: To table correspondence received by the Chairperson.

BACKGROUND: -

COMMENTARY: -

11. REPORTS FROM DELEGATES

Nil provided at time of distribution of this Notice of Meeting.

12. QUESTIONS WITH NOTICE

Nil provided at time of distribution of this Notice of Meeting.

13. CONCLUSION OF THE MEETING