



NAMOI UNLIMITED

Premier agricultural region in Australia

AGENDA

NOTICE is hereby given that a meeting of the **BOARD** of Namoi Joint Organisation of Councils trading as NAMOI UNLIMITED will be held on **TUESDAY 2 OCTOBER 2018** at the Level 4 Function Room, Tamworth Regional Council commencing at **12.45PM**.

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Rebel Thomson
EXECUTIVE OFFICER
25 September 2018

BUSINESS PAPER

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

The Mayor of Tamworth Regional Council will welcome Members to the meeting and introduce observing Councillors from Tamworth Regional Council.

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Nil provided at time of distribution of this Notice of Meeting.

3. PUBLIC FORUM AND/OR PRESENTATIONS

Nil requested at time of distribution of this Notice of Meeting.

4. CONFIRMATION OF MINUTES

RECOMMENDATION:	THAT, the minutes of the Board meeting held 4 September 2018 are a true and accurate record of the meeting.
AMENDED/ENDORSED	
MOVED:	
SECONDED:	
REJECTED/CARRIED	

MINUTES

1. WELCOME, ACKNOWLEDGEMENT AND/OR PRAYER

MEMBERS		PRESENT	APOLOGY
Cr Jamie Chaffey (Chairperson)	Gunnedah Shire Council	✓	
Cr John Coulton	Gwydir Shire Council	✓	
Cr Andrew Hope	Liverpool Plains Shire Council	✓	
Cr Col Murray (Deputy Chair)	Tamworth Regional Council	✓	
Cr Eric Noakes	Walcha Council	✓	
Alison McGaffin	Department of Premier and Cabinet	✓	
NON-VOTING REPRESENTATIVES			
Eric Groth	Gunnedah Shire Council		✓
Max Eastcott	Gwydir Shire Council	✓	
Ron Van Katwyk	Liverpool Plains Shire Council	✓	
Paul Bennett	Tamworth Regional Council	✓	
Jack O'Hara	Walcha Council	✓	
Rebel Thomson	Namoi Unlimited	✓	

The Mayor of Walcha Council welcomed members to the meeting and introduced observing Councillors: Clr Peter Blomfield, Clr Bill Heazlett and Clr Jennifer Kealey.

The Chairperson also welcomed observing Councillor Clr Virginia Black from Liverpool Plains Shire Council.

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

Nil

3. PUBLIC FORUM AND/OR PRESENTATIONS

Nil

4. CONFIRMATION OF MINUTES

RESOLUTION: THAT, the minutes of the Board meeting held 7 August 2018 are a true and accurate record of the meeting, with the amendment that Eric Groth Gunnedah Shire Council is noted as an apology for the meeting.

AMENDED

MOVED: Walcha Council

SECONDED: Tamworth Regional Council

CARRIED

5. DISCLOSURES OF INTERESTS

In accordance with Council's Code of Meeting Practice and specifically Section 451 of the Local Government Act, 1993 declarations of interest are required by Councillors and designated staff attending the meeting.

No declarations of interest were tabled at the meeting

6. CHAIRPERSON MINUTES

Nil

7. NOTICES OF MOTIONS

Nil

8. NOTICE OF MOTION OF RESCISSION (IF APPLICABLE)

Nil

9. STRATEGIC REGIONAL PRIORITIES REPORTS

9.1 Water for the Future – Planning and Prioritisation - ATTACHMENT A

RESOLUTION: THAT, Gunnedah Shire Council and Tamworth Regional Council are endorsed as Sponsors of the Strategic Regional Priority.
THAT, the project brief for a consultant to conduct the Shaping the Future of Water in the Namoi is endorsed.
THAT, the project brief includes an analysis of current and future water allocations for all areas of the economy including water utilities and environmental allocations, and the potential for alternative crops for the region.
THAT, an Expression of Interest to tender for the consultancy is issued.

AMENDED

MOVED: Liverpool Plains Shire Council

SECONDED: Gwydir Shire Council

CARRIED

9.2 Trade and Investment – Planning and Prioritisation

RESOLUTION: THAT, Gunnedah Shire Council and Tamworth Regional Council are endorsed as Sponsors of this Strategic Regional Priority.
THAT, the report is noted.

ENDORSED

MOVED: Gwydir Shire Council

SECONDED: Walcha Council

CARRIED

9.3 Water for the Future - Inter-governmental Collaboration

RESOLUTION: THAT, the report is noted.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Liverpool Plains Shire Council

CARRIED

9.4 Water for the Future – Strong Leadership and Advocacy

RESOLUTION: THAT, the report is noted.
THAT, a scope for a drought advocacy paper is developed by the Executive Officer for the Chair.

MOVED:

SECONDED:

LAPSED

9.5 Enabling and Connected Infrastructure - Inter-governmental Collaboration

RESOLUTION: THAT, the report is noted.

ENDORSED

MOVED: Gwydir Shire Council

SECONDED: Tamworth Regional Council

CARRIED

9.6 Engaged People seeking Skills for the Future - Planning and Prioritisation

RESOLUTION: THAT, the report is noted.
THAT, strategic priority sponsor Liverpool Plains Shire Council with the assistance of Gunnedah Shire Council and Tamworth Regional Council are endorsed.

AMENDED

MOVED: Tamworth Regional Council

SECONDED: Liverpool Plains Shire Council

CARRIED

10. EXECUTIVE OFFICER REPORTS

10.1 Member Council's Value Proposition – ATTACHMENT E

RESOLUTION: THAT, the Value Proposition for 2017-2018 ATTACHMENT E is endorsed.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Walcha Council

CARRIED

10.2 Code of Meeting Practice – ATTACHMENT F

RESOLUTION: THAT, the Code of Meeting Practice is endorsed and implemented.

ENDORSED

MOVED: Tamworth Regional Council

SECONDED: Liverpool Plains Shire Council

CARRIED

10.3 Review of the Charter – ATTACHMENT G

RESOLUTION: THAT, the revised Charter is endorsed by the Board.
THAT, the revised Charter is placed on the website for 30 days.

AMENDED

MOVED: Tamworth Regional Council

SECONDED: Walcha Council

CARRIED

10.4 Group Terms of Reference – ATTACHMENT H

RESOLUTION: THAT, the Board endorses the nominations for Strategic Regional Priority Sponsors and the Terms of Reference for groups to work with the Joint Organisation.

ENDORSED

MOVED: Gwydir Shire Council

SECONDED: Walcha Council

CARRIED

11. ADDITIONAL REPORTS PERTAINING TO THE PRINCIPAL FUNCTIONS – ATTACHMENT I

11.1 Inter-Governmental Collaboration

RESOLUTION: THAT, the report and correspondence from the Deputy Premier for NSW and the Minister for Local Government is noted.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Walcha Council

CARRIED

11.2 NSW Joint Organisation Network

RESOLUTION: THAT, the Board move into Committee of the Whole to discuss the topic.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Tamworth Regional Council

CARRIED

RESOLUTION: THAT, Statement of Regional Priorities is tabled and the process of development is shared with the NSW Joint Organisation Network.

ENDORSED

MOVED: Liverpool Plains Shire Council

SECONDED: Walcha Council

CARRIED

RESOLUTION: THAT, the members return to standing order on the agenda.

ENDORSED

MOVED: Gwydir Shire Council

SECONDED: Walcha Council

CARRIED

12. REPORTS FROM DELEGATES

Nil

13. QUESTIONS WITH NOTICE

Nil

14. CLOSED REPORTS

Nil

15. CONCLUSION OF THE MEETING

Meeting closed at 2.01pm.

5. DISCLOSURES OF INTERESTS

In accordance with Council's Code of Meeting Practice and specifically Section 451 of the Local Government Act, 1993 declarations of interest are required by Councillors and designated staff attending the meeting.

MEMBER	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
STAFF	ITEM	REPORT	Type of Interest Declared (P, SNP, LSNP, RC)	REASON
P – Pecuniary, SNP – Significant Non Pecuniary, LSNP – Less than Significant Non Pecuniary, RC – Remain in Chamber during consideration/discussion of item.				

6. CHAIRPERSON MINUTES

Nil provided at time of distribution of this Notice of Meeting.

7. NOTICES OF MOTIONS

Nil provided at time of distribution of this Notice of Meeting.

8. NOTICE OF MOTION OF RESCISSION (IF APPLICABLE)

Nil provided at time of distribution of this Notice of Meeting.

9. STRATEGIC REGIONAL PRIORITIES REPORTS

9.1 Namoi Water Alliance Review – ATTACHMENT A

Meeting	JOLT
Author	Executive Officer
Policy	-
Legal	Namoi Water Alliance Agreement
Financial	-
Strategic Link	Water for the Future
Attachments	ATTACHMENT A

RECOMMENDATION TO THE BOARD:

THAT, the activity of the Namoi Water Alliance is restricted to the Water Operators Training project for 2018-2019.

THAT, the Technical Officer for the Namoi Water Alliance is retained and managed by Tamworth Regional Council to complete the training and certification of water operators across the region for 32 hours a month to 31 March 2019.

THAT, the Alliance makes a contribution to the Water for the Future Strategy of \$40,000 (including GST) towards the audit, analysis, identification and prioritisation of the key constraints, opportunities and innovations to secure the supply of water for communities, businesses and Local Government.

THAT, the role and functions of a Water Alliance for member Councils is reconsidered by members of Namoi Unlimited after the completion of the Water for the Future Strategy.

PURPOSE:

To provide a report and recommendations to the Board from JOLT that analyses the performance and survey results of the Namoi Water Alliance against the Namoi Water Alliance Agreement and the intent of the Strategic Regional Priority - Water for the Future and activity drafted in the 2018-2019 Business Plan.

BACKGROUND:

The Executive Officer and Sponsor of the Namoi Water Alliance Tamworth Regional Council conducted a review of the Alliance activity in the 2017-2018 financial year.

JOLT discussed the completed report into the activity and future of the Namoi Water Alliance at their September meeting.

COMMENTARY:

Commentary is included in the report at ATTACHMENT A.

9.2 Water for the Future - Inter-governmental Collaboration Trade and Investment Strategy

Meeting	Trade and Investment Working Group
Author	Executive Officer
Policy	-
Legal	-
Financial	-
Strategic Link	Strategic Regional Priority 1 – Water for the Future 2018-2019 Business Plan - Development of, and funding for a Trade and Investment Strategy
Attachments	-

RECOMMENDATION TO THE BOARD: THAT, the report to postpone the planned November China Study Tour is noted.

PURPOSE: To provide the Members with an update on Trade and Investment Project – Export Study Tour.

BACKGROUND: Part of the Namoi Unlimited Trade and Investment Strategy is for the Joint Organisation to facilitate a Study Tour of exporters to China.

COMMENTARY: A working group meeting was held on the 10 September 2018 to consider a number of issues associated with the Study Tour of exporters to China.

Issues identified:

- Participation in the program of activities is being hindered by the ongoing drought.
- Part of the program of activities was a visit to the Shanghai International Import Exhibition in November 2018. Obtaining tickets to the event is difficult, visitors wanting tickets are expected to provide their names and addresses and a copy of their passport details by the 15 September.
- The Australian Business Chamber is conducting a promotion associated with this exhibition at the same time.
- The NSW Trade and Investment office in Shanghai will not be able to assist with coordinating arrangements for Namoi Unlimited at this time because of their commitments to coordinating activities for the NSW Government at the Shanghai International Import Exhibition.
- Staff with NSW Trade and Investment Shanghai office is key contacts for Namoi Unlimited in its evolving relationship with Ningbo.
- Momentum with other projects such as the Namoi Roads Network Strategy is important priorities and need to be pursued actively during the same period.

Based on the issues identified the Working Group has recommended that the November trip is postponed.

The Executive Officer will be responsible for contacting NSW Trade and Investment to seek information about activities to be held in Ningbo to form a new Study Tour proposal for early 2019. This proposal will be presented to the Working Group at their next meeting.

9.3 Enabling and Connected Infrastructure - Inter-governmental Collaboration – ATTACHMENT B

Meeting	-
Author	Executive Officer
Policy	-
Legal	-
Financial	-
Strategic Link	Strategic Regional Priority 2 – Enabling and Connected Infrastructure 2018-2019 Business Plan – Namoi Roads Network Strategy – Stage 2
Attachments	ATTACHMENT B

RECOMMENDATION TO THE BOARD: THAT, the Namoi Roads Network Strategy – Stage 2 report is endorsed.

PURPOSE: To provide the Members with an update on the Namoi Roads Network Strategy – Stage 2.

BACKGROUND: Namoi Unlimited Roads Network Strategy provides the basis for Members to collaborate to identify pinch points that inhibit growth, impair safety, or both. Once the pinch points were aligned to corridors for commerce, the RMS engaged Rhelm to conduct an analysis of these corridors and to form BCRs associated with the pinch points and corridors.

COMMENTARY: The Roads and Transport Working Group and the Board had a workshop on the draft Namoi Roads Network Strategy – Stage 2

This version includes:

- Comments provided by the Executive Officer including the key one inclusion of a write-up on the REDS;
- Fossickers Way – an inclusion of an additional scenario/alternative scenario that is a traffic light solution for Bingara bridges reduces the capital cost to \$5M. Under this scenario, the BCR for Fossickers Way improves to a of 1.2.
- Werris Creek Rail – incorporated information from the traffic impact assessment that was provided by Liverpool Plains Shire Council for the new intermodal.

Note that the resulting BCR for the rail overpass on its own is 0.9, but we have again emphasised the need to look at this as part of the strategy for the Werris Creek Corridor. This actually becomes even more relevant with the intermodal, because it relies on using Werris Creek Road and Gap Road if the rail overpass comes into play (for freight arriving from the north), so you need those pinch points fixed as well. There is also some other unquantified benefits:

- Emergency services – when the rail crossing is closed ambulances cannot cross it is difficult to quantify a value to this although we have highlighted this in the report as being important.

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- Growth of the intermodal 1.5% pa growth has been applied as per the strategy for the intermodal beyond the expected traffic volumes in the traffic impact assessment (once it reaches full capacity). Should this grow further, then the result would improve.
 - The overall results for the entire strategy as a whole have slightly changed as a result of the Werris Creek Rail, and the numbers are updated throughout the document to reflect this.

The revised document was provided to the members of the Roads and Transport Working Group and the General Managers to review.

The Executive Officer has a meeting with the Director - Office of Regional Development on Thursday 27 September 2018.

10. EXECUTIVE OFFICER REPORTS

10.1 ACTIONS LIST – ATTACHMENT C

Meeting	-
Author	Executive Officer
Policy	-
Legal	-
Financial	-
Strategic Link	-
Attachments	ATTACHMENT C

RECOMMENDATION TO THE BOARD: THAT, the actions undertaken by the Executive Officer since the last meeting are noted.

PURPOSE: To provide Members with an update on actions undertaken since the previous meeting.

BACKGROUND: -

COMMENTARY: Refer to ATTACHMENT C.

:

10.2 Water for the Future - Inter-governmental Collaboration Trade and Investment Strategy

Meeting	-
Author	Executive Officer
Policy	-
Legal	-
Financial	-
Strategic Link	Strategic Regional Priority 1 – Water for the Future 2018-2019 Business Plan - Development of, and funding for a Trade and Investment Strategy
Attachments	-

RECOMMENDATION TO THE BOARD: THAT, the Executive Officer submits an Expression of Interest for the Small and Medium Enterprises (SME) Export Hubs grant.

PURPOSE: To provide the Members with information about the Small and Medium Enterprises (SME) Export Hubs grant.

BACKGROUND: Namoi Unlimited has been engaging in discussions regarding assistance for export and investment for some time. This program appears to address a number of identified opportunities.

COMMENTARY: The program alignment to identified opportunities for Namoi Unlimited:

Export hubs will undertake activities such as:

- Help address barriers to firm participation in global supply chains

Namoi Unlimited pilot project identified opportunities that will employ a development professional to;

The business development resource will work closely with:

- Economic development resources of the member Councils to Namoi Unlimited and the Executive Officer of Namoi Unlimited. This network of support will ensure Councils and Namoi Unlimited can provide specific and unique opportunities across five Local Government Areas.
- Namoi Unlimited will continue to pursue its marketing and branding strategies and facilitate Government to Government relationships in new markets identified in the Trade and Investment strategies.
- the NSW Export Advisor who provides businesses with advice:

	<ul style="list-style-type: none"> market opportunities, planning for export, market entry strategies, identifying new markets, exploring market potential, distribution channels and regulatory requirements, finding overseas business partners and completing export transactions; and The NSW Trade Commissioners in China who are focussed on; building relationships and partnerships with China, attracting Chinese investment for infrastructure projects, identifying Free Trade Agreement opportunities in China, strengthening the position of NSW agriculture and resources in China.
<ul style="list-style-type: none"> Deliver improved local business capability 	<p>Identify and align potential exports, supply chain and value add opportunities for agriculture</p> <p>Provide high level and intensive business development advice.</p>
<ul style="list-style-type: none"> Increase information and resource sharing between businesses 	<p>Produce and communicate market research and profiles of selected target markets, raising awareness and establishing credibility within identified export markets and among business.</p> <p>The business development resource is expected to;</p> <ul style="list-style-type: none"> accelerate opportunities for trade and investment in the Namoi; partner to increase innovation and productivity in agriculture;
<ul style="list-style-type: none"> Provide market intelligence about export opportunities 	<p>Build strong trade agreements and relationships between Ningbo, China and other identified export markets.</p>
<ul style="list-style-type: none"> Enhance workforce skills through training and seminars 	<p>Focus on growth to identify and facilitate opportunities for agriculture across the Local Government Areas of; Walcha Council, Tamworth Regional Council, Liverpool Plains Shire Council, Gunnedah Shire Council and Gwydir Shire Council</p>

10.3 2017-2018 End of Financial Year – Gwydir Shire Council Reconciliation

Meeting	JOLT
Author	Executive Officer
Policy	-
Legal	-
Financial	2017-2018 End of Financial Year Reports
Strategic Link	-
Attachments	-

RECOMMENDATION TO THE BOARD:	THAT, the Board endorses the payment of \$79,081.76 to Gwydir Shire Council for the 2017-2018 Executive Officer expenses.
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PURPOSE:	To reconcile expenses from Gwydir Shire Council for the Executive Officer.
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BACKGROUND:	-
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COMMENTARY:	-
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10.4 2018-2019 Revised Budget – ATTACHMENT D

Meeting	JOLT
Author	Executive Officer
Policy	Any amendments to the budget are to be endorsed by the Board.
Legal	-
Financial	Review of the budget to amend the budget for 2018-2019
Strategic Link	-
Attachments	ATTACHMENT D

RECOMMENDATION TO THE BOARD: THAT, the revised budget is endorsed.

PURPOSE: To review the 2018-2019 budget and to amend figures based on expected activity.

BACKGROUND: The Board endorsed a budget for 2018-2019.
Any amendments to the budget are to be approved by the Board.

COMMENTARY: Namoi Unlimited completed an application for the Member Councils for a Contaminated Lands resource for the next three years. As part of that application Namoi Unlimited committed:

2018-2019

- \$5,000 to the advertising and recruitment process
- \$5,000 for travel and meeting/workshop facilities where required

2019-2020 and 2020-2021

- \$5,000 for travel and meeting/workshop facilities where required

The revised budget also reflects the recommendation to the Board that Namoi Water Alliance make a contribution to the Water for the Future study of \$40,000.

10.5 Advocacy Policy and Procedure – ATTACHMENTS E, F, G, and H

Meeting	JOLT
Author	Executive Officer
Policy	Advocacy and Leadership
Legal	-
Financial	-
Strategic Link	A key function of the Joint Organisation is Advocacy and Leadership.
Attachments	ATTACHMENTS E – Advocacy Policy F – Advocacy Procedure G – Advocacy Proposal H – Advocacy Report to Members

RECOMMENDATION TO THE BOARD:	<p>THAT, in order to undertake advocacy on behalf of Member Councils, the Chair would need to be satisfied that;</p> <ul style="list-style-type: none">▪ advocacy to be undertaken is to advance the mission of the Joint Organisation;▪ the topic of advocacy is within the Strategic Regional Priorities or the Annual Business Plan;▪ the topic of advocacy is not for the purpose of advancing a particular political party or candidate or campaigning against a particular party or candidate it does not have a purpose of engaging in or promoting activities that are unlawful, and▪ the advocacy does not have a purpose of engaging in or promoting activities that are contrary to public policy i.e., the rule of law, our constitutional system, and the safety of the public or national security. <p>THAT, the policy, procedure, templates and register associated with Advocacy are endorsed and implemented.</p>
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PURPOSE: To establish a policy and process for developing and adopting positions of advocacy and leadership on behalf of Member Councils.

BACKGROUND: A key function of the Joint Organisation is Advocacy and Leadership.

Definitions:

Leadership is the action of leading a group of people or an organisation, or the ability to lead a group or people or an organisation.

Advocacy is demonstrating or creating public support for or recommendation of a particular cause or policy.

COMMENTARY: JOLT considered a draft policy, procedure and discussed the implementation of templates for advocacy.

The Australian Charities and Not-for-Profit Commission - Charities, elections and advocacy¹ provides this advice (the whole advice can be found in the footnote):

¹ http://www.acnc.gov.au/ACNC/Reg/Charities_elections_and_advocacy.aspx

Who is this information for?

This guidance is for charity board or committee members... people who sit on the governing body of a charity and are responsible for ensuring that it is working towards its charitable purpose and that its independence and reputation are protected. The purpose of this guidance is to assist charities in deciding what advocacy and campaigning they can appropriately undertake and what they should avoid.

What does the ACNC mean by ‘advocacy’ and ‘campaigning’?

‘Advocacy’ and ‘campaigning’ are both terms that in everyday use can have very broad meanings. For the purposes of this guidance these terms have particular meanings. When the ACNC talks about advocacy and campaigning we mean activities which are aimed at securing or opposing any change to a law, policy or practice in the Commonwealth, a state or territory, or another country. Such activities can include:

- *involvement in the development of public policy,*
- *promotion of, or opposition to, particular laws, policies, practices or decisions of governments, and*
- *awareness-raising.*

In the minds of the public, ‘advocacy’ can sometimes include political party activity.

‘Campaigning’ in this guidance is used by the ACNC to mean activities undertaken to educate the public, raise public awareness, change public behaviour and/or mobilise public support. It can include ensuring that existing laws, policies or decisions are either maintained or changed.

Throughout this guidance, we refer to a charity’s purpose as distinct from its activities. Although it may seem like these terms refer to the same thing, they are different in a subtle but important way, and it is worth making the distinction clear.

A charitable purpose is what a charity has been set up to achieve. It is the overarching object or goal of the charity – some people may refer to it as a ‘mission’.

Advocacy and campaigning in summary

Advocacy and campaigning can be a legitimate and effective way of furthering the charitable purposes of a charity.

A charity’s policy position on a matter of concern may be similar to, or align with that of, a particular political party.

It would also be prudent for members of a charity’s governing body to consider the independence of their charity and any potential reputational impact of particular campaigning activities on the charity, including online activities through social media.

Public perception is important and members of a charity’s governing body should be aware of the perception of any advocacy or campaigning.

In the lead up to an election there are increased risks that, in the minds of the public, charity advocacy or campaigning can be associated with a particular political party.

It’s okay for a charity to:

- *have a purpose of advancing public debate – including promoting or opposing a change in law – where this furthers or aids another charitable purpose.*
 - *have a purpose to promote or oppose a change to a law, policy or practice in the Commonwealth, a state or territory or another country*
-

where this furthers or aids another charitable purpose

It's not okay for a charity to:

- *have a purpose to promote or oppose a political party or a candidate for political office.*
- *have a purpose to engage in or promote activities that are unlawful.*
- *have a purpose to engage in or promote activities that are contrary to public policy (which, in this context, means the rule of law, our constitutional system, the safety of the public or national security).*

What does this mean in practice?

This means that a charity can campaign if it is satisfied that:

- *what it is doing is advancing its charitable purpose*
 - *its governing document (e.g. its constitution or rules) does not prevent the activity*
 - *it does not have a purpose of advancing a particular political party or candidate or campaigning against a particular party or candidate*
 - *it does not have a purpose of engaging in or promoting activities that are unlawful, and*
 - *it does not have a purpose of engaging in or promoting activities that are contrary to public policy (i.e., the rule of law, our constitutional system, the safety of the public or national security).*
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10.6 Joint Organisation Procurement – ATTACHMENT I

Meeting	JOLT
Author	Executive Officer
Policy	Procurement and Tendering
Legal	NSW Local Government Act
Financial	-
Strategic Link	-
Attachments	ATTACHMENT I

RECOMMENDATION TO THE BOARD: THAT, the Joint Organisation Procurement Policy is endorsed and adopted by Namoi Unlimited.

PURPOSE: To conduct a review of the Procurement Policy.

BACKGROUND: The Procurement Working Group established a Procurement Policy and suite of procurement documents to provide the scope for the Joint Organisation to undertake procurement and tendering.

COMMENTARY: The document has been reviewed by the Executive Officer and a draft was provided for JOLTs consideration.
JOLT has referred the document to Members to review and endorse.

10.7 Calendar of Planned Activities

Sep	12	New England North West Regional Leadership Executive Drought Task group meeting	Tamworth	Accepted
	13	UNE the Future of Work Regional Forum	Tamworth	Accepted
	17	JOLT	Tamworth	
	28	New England North West Regional Leadership Executive – Economic Development Sub-Committee Meeting	Tamworth	Accepted
	28	NSW Joint Organisations Executive Officers Meeting	Sydney	Accepted
Oct	2	Board Meeting	Tamworth	
	8	Northern NSW Renewables Project Meeting and Renewables Expo	Ballina	Accepted
	12	New England North West Regional Leadership Executive Meeting	Tamworth	Accepted
	15	JOLT Meeting	Tamworth	
	21	NSW Joint Organisations Chairs and Executive Officers Meeting	Albury	Chair to Attend EO to Decline Max Eastcott to attend to support the Chair

11. ADDITIONAL REPORTS PERTAINING TO THE PRINCIPAL FUNCTIONS

11.1 TROPICAL SODA APPLE Proposal from Mid Coast Joint Organisation of Councils – ATTACHMENT J

Meeting	JOLT
Author	Executive Officer
Policy	
Legal	
Financial	
Strategic Link	
Attachments	ATTACHMENT J

RECOMMENDATION TO THE BOARD: THAT, the Executive Officer writes to the Mid North Coast Joint Organisation (MNCJO) expressing their support for a joint approach to TROPICAL SODA APPLE.

PURPOSE: To acknowledge and respond to correspondence from the Mid North Coast Joint Organisation (MNCJO).

BACKGROUND: At the 17 August 2018 Mid North Coast Joint Organisation (MNCJO) Board meeting, the Board resolved the following:

Item: 6.10 TROPICAL SODA APPLE

RESOLVED: Pinson/King

That the Board:

1. Liaise with neighbouring JOs i.e. the New England JO, the Northern Rivers JO and the Namoi JO that are impacted by the infestation of TSA, to develop a united approach to garner support to address this issue.
2. Seeks representation with relevant State and Federal Agricultural Ministers, the Deputy Premier and the Federal National Party Leader and to LGNSW to advocate for funding to address the TSA issues being faced by the JO Councils.

COMMENTARY: The MNCJO is proposing the establishment of a joint project team to determine;

- The scale of the issue affecting our agricultural and environmental communities.
- The impacts if TSA is not addressed in terms of loss of productive land including quantifying the economic and environmental damage if no further funding is forthcoming.
- What on ground works need to be implemented to control the spread and eradicate the weed.
- The funds needed to carry out such works with a corresponding timeframe for the program.
- A business case on projected outcomes and the return on investment

in attracting funding for these works.

JOLT acknowledged that the presence of TROPICAL SODA APPLE in the region was minimal however with the import of fodder into the region as a result of the drought this could become an issue.

Namoi Unlimited may also discuss the approach and project with NSW Department of Primary Industries, Local Land Services.

12. REPORTS FROM DELEGATES

Nil provided at time of distribution of this Notice of Meeting.

13. QUESTIONS WITH NOTICE

Nil provided at time of distribution of this Notice of Meeting.

14. CLOSED REPORTS

14.1 Water for the Future Strategy – ATTACHMENT K

Meeting	JOLT
Author	Executive Officer
Policy	Strategic, procurement, project management
Legal	Code of Meeting Practice 14.1. GROUNDS ON WHICH MEETINGS CAN BE CLOSED TO THE PUBLIC 14.1.1 The Joint Organisation may close to the public so much of its Meeting as comprises the discussion or the receipt of any of the following types of matters: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Joint Organisation is conducting (or proposes to conduct) business; (d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it; (ii) confer a commercial advantage on a competitor of the Joint Organisation or Local Councils;
Financial	-
Strategic Link	Water for the Future
Attachments	ATTACHMENT K
RECOMMENDATION TO THE BOARD:	THAT, the Project Plan is endorsed to the Board and the project commences. THAT, a Steering Committee is established by the working group for the project. THAT, Regional Procurement be contracted to conduct the procurement process to select a consultant.
PURPOSE:	To provide updated documents to commence the Water for the Future Strategy project and consultancy.
BACKGROUND:	The Water for the Future Strategic is a regional priority for Namoi Unlimited. The Board and JOLT have discussed the Consultants Brief at previous meetings. This section of the JOLT business paper provides the following final documents for discussion: <ol style="list-style-type: none">1. The Project Brief – ATTACHMENT K that includes the following documents2. Recommended process for procurement3. Establishment of a Working Group

COMMENTARY:

The Project Plan outlines the project management plan for conducting the Water for the Future project.

The document provides details of how the project will be delivered and managed.

The project schedule provides a timetable for the completion of the project, what activities are required to be conducted, when activities will be conducted and who is responsible for the activities.

A Steering Committee is recommended to be established to incorporate external skills and expertise in this project.

It is also recommended that the JO engage Regional Procurement to conduct a compliant and transparent process for the selection of a consultant to conduct this work.

JOLT have recommended an open Expression of Interest process and that the following companies are invited to participate in the process:

1. Regional Australia Institute <http://www.regionalaustralia.org.au/home/>
 2. Northern Inland Regional Development Australia
<http://www.rdani.org.au/>
 3. Rhelm Consulting <https://www.rhelm.com.au/about-us>
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15. CONCLUSION OF THE MEETING